



2012 Awards Nomination Form

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| Name of Nominee | |
| Position | |
| Company/Organisation | |
| Address (include postcode) | |
| Email address | |
| Tel. (work and mobile) | |
| Category ¹ <i>Please circle one category</i> | Award for Achievement Young Professional Champion for Women |

1. The judging panel reserves the right to change the nominated category if applicable.

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|----------------------------|--|
| Name of Proposer | |
| Position | |
| Company/Organisation | |
| Address (include postcode) | |
| Email address | |
| Tel. (work and mobile) | |

Corporate Communication Contact

We highly recommend the proposer inform the nominee's corporate communication department of this nomination. The department may offer additional support for the nomination.

See guidance notes to completing and submitting the form on pp. 4-6.

1. Describe your nominee’s achievement or contribution. Illustrate using specific examples (**Minimum** 100 - 150 words).

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2. Explain why this achievement is relevant to the particular award category chosen. Illustrate using specific examples (**Minimum** 100 - 150 words).

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3. List other relevant factors that the panel should take into consideration. (**Minimum** 100 - 150 words)

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4. Summary of nominee's achievement (**Maximum** 200-250 words).

Note: If the Nominee is shortlisted this summary and the attached photograph (resolution of at least 300 DPI, file size at least 500 KB-1MB) will be used in the Awards Luncheon brochure. Please ensure that this summary includes current employer, title and highlights major achievements and other contributing factors.

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Proposer's signature..... **Date**.....

What is your relationship to the Nominee?

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I understand the criteria and process and agree to being nominated. I am able to attend the Award lunch at 12.30-3.30pm, 15th June 2012 at The Dorchester, Park Lane, Mayfair W1K 1QA and am willing to participate in publicity relating to the Award.

Nominee's signature..... **Date**.....

Deadline for submission of nomination is 10th April 2012

Checklist for completed nomination form:

1. Nomination form signed by both the Proposer and Nominee
2. Up to date Nominee's CV (no more than 3 sides A4)
3. Photograph (jpg) of nominee (It is essential for printing purposes that the resolution of the photograph is at least 300 DPI and the file size is at least 500KB - 1MB)
4. Summary of nomination 200-250 words
5. Supporting evidence if applicable (e.g. newspaper article, other awards or citations received etc.)

Please send an electronic copy to Ann Leverett at ann.leverett@wibf.org.uk and a hardcopy to Ann Leverett at

WIBF Office,
PO Box 122,
West Wickham,
Kent BR4 9WW

For any enquiries please email ann.leverett@wibf.org.uk
Tel. 020 8777 6902

Guidance Notes

Closing date for nominations: 10th April 2012

Awards Luncheon will be held at The Dorchester, Park Lane, Mayfair, W1K 1QA from 12.30-3.30pm, 15th June 2012

Please note the quality of this application will impact the judges' decision.

Photographs that do not meet the specified requirements will not be accepted.

At any stage of the process the judging panel may request further information.

Nomination rules

Who can be a proposer?

A proposer must be an individual member of WIBF or his/her employer must be a corporate sponsor of WIBF.

Who can be nominated?

Any woman currently working within or directly connected to the financial services industry may be nominated.

A man currently working within or directly connected to the financial services industry may also be nominated only for the Champion for Women Award.

The nominee must be able to attend the Award lunch on 15th June 2012 and participate in publicity relating to the award.

The nominee must work in the UK or Republic of Ireland.

The role of proposer

The proposer must:

- Complete the nomination form clearly, concisely and providing relevant examples.
- Obtain the consent of the nominee.
- Submit the nomination by the closing date 10th April 2012.

The Categories

WIBF Award for Achievement

This award celebrates a woman who has achieved success within a senior role and who displays the qualities of dynamism and daring. Candidates should have excelled in their professional life and also shown that they have an ability to use their skills outside of their own career by either serving on boards of other organisations that affect public life or are involved in furthering the interests of women in the workplace. A successful nominee is likely to have e.g. set up a division or implemented new processes, created a new product, increased the firm's customer base and satisfaction been on an Executive Committee, Working Group, contributed to the literature or delivered an address to an industry conference.

WIBF Young Professional

This award celebrates a young woman (under 35years) who is making a significant impact in her organisation. The panel is looking for a woman whose contribution, thus far, makes her 'the one to watch' because of what she is doing to shape her organisation, both in terms of financial success and as an example to others. A successful nominee is also likely to e.g. be involved in charities or community work.

WIBF Champion for Women

This award recognises a senior executive, male or female who through personal commitment, application and dedication, continuously promotes and inspires women in the workplace to reach their full potential. A successful nominee is likely to have e.g. created an internal women's network, or served on the steering committee of a women's network, increased the profile and career opportunities for women at his/her organisation, liaised with other external women's networks, organised events and mentored young aspiring women leaders.

The Process

Step 1

Completed nomination form signed by the proposer and nominee, nominee's CV and photograph, 200-250-word summary together with supporting evidence to be submitted by **10th April 2012**.

Step 2

Shortlist drawn up by Judging Panel **4th May 2012** and notification provided to successful nominees soon thereafter.

Step 3

Interviews by panel (if required).

Step 4

Announcement and presentation of Awards on **Friday 15th June 2012**.